

Medicare A Newsline

Important Information from Cahaba Government Benefit Administrators[®], LLC



August 10, 2007

This bulletin should be shared with all health care practitioners and managerial members of the provider/supplier staff. Bulletins are available at no cost from our Web site at: www.cahabagba.com



Special Bulletin Vol. 14, No. 1



Routing List

<input type="checkbox"/> Administrator	<input type="checkbox"/> Information System Staff
<input type="checkbox"/> Financial Staff	<input type="checkbox"/> Billing Staff
<input type="checkbox"/> Director of Clinical Services	Other _____

Take Action NOW!

**Critical Information for Providers who Submit Claims to the
Cahaba office in Birmingham, Alabama**

**Your security to access the Fiscal Intermediary Standard System (FISS) or ELGA,
and/or ELGH, is changing August 31, 2007.**

Security access to FISS, ELGA, and/or ELGH, will be affected by the transition of data processing activities.

Take action NOW to ensure continued access to FISS, ELGA and/or ELGH.

Note that this also affects providers that use File Transfer Protocol (FTP) to download their Electronic Remittance Advice (ERA) files.

On July 2, 2007, Cahaba sent a letter to all Medicare Part A providers that submit claims to our Alabama office. This letter provided important information about a change in your security to access FISS, ELGA, and/or ELGH. If you did not receive this letter, you may access it at https://www.cahabagba.com/part_a/whats_new/20070703_edi.pdf on our Web site. In addition, please take time now to carefully read and follow the instructions below.

The Centers for Medicare & Medicaid Services (CMS) is consolidating Medicare data center activities into three Enterprise Data Centers (EDCs). One of the EDC contracts was awarded to Companion Data Services (CDS). **Effective August 31, 2007, data processing activities for all Part A Medicare providers who submit claims to the Cahaba office in Birmingham, Alabama will be transitioned to CDS.**

One of the requirements for this transition is to **establish new security Logon-IDs for each person** accessing the FISS or the eligibility systems, ELGA/ELGH. This means that **each** employee, who currently has access to FISS and/or ELGA/ELGH, or downloads ERA files, will need their own unique Logon-ID and password.

To set up the new security, you must complete and return the attached “EDI Services Part A Enrollment Application” https://www.cahabagba.com/part_a/forms/edi_enroll.pdf) and the “EDI Services Part A System Access Update Request” (https://www.cahabagba.com/part_a/forms/edi_accesschange.pdf) forms no later than **August 15, 2007**. Please complete both forms, sign and fax both forms to **205-402-5706**. Failure to return the completed forms timely will result in your inability to log into the FISS and ELGA/ELGH, which will impact your submission of Direct Data Entry (DDE) claims, checking the status of claims, correcting claims, and viewing eligibility information. Ultimately, failure to respond will cause an interruption of your claims payment.

Once we receive your completed forms, your new security information will be faxed to the number provided on the “EDI Services Part A System Access Update Request” form between August 15 and August 31, 2007, (if your forms are received by August 15, 2007). You will also receive revised procedures for signing into FISS, and/or ELGA/ELGH.

To complete this transition, FISS and ELGA/ELGH will be unavailable from Friday, August 31, 2007, through Monday, September 3, 2007. When access is restored beginning Tuesday, September 4, 2007, you must use your new EDC security to access FISS, and/or ELGA/ELGH, and to download ERA files.

Please remember that **if we do not receive your “EDI Services Part A Enrollment Application”** (https://www.cahabagba.com/part_a/forms/edi_enroll.pdf) and the “EDI Services Part A System Access Update Request” (https://www.cahabagba.com/part_a/forms/edi_accesschange.pdf) forms by **August 15, 2007**, you will not be able to access FISS, and/or ELGA/ELGH, or download ERA files beginning **August 31, 2007**.

If you have questions, please call our EDI Department at 866-582-3253.